

December 1, 2017

Dear Parents,

Each year, we have a Secret Santa drawing. Each student, teacher and staff member at St. Malachy School draws the name of another student, teacher or staff member. **The person who your child drew will receive a simple gift each day during the week before Christmas vacation.** Your child will also receive a simple gift from the person who drew his/her name. This gift does not need to be wrapped, but should have the person's name on it to whom it goes. We have several children with the same name, so using first and last name is helpful. This secret gift exchange takes place first thing each morning. **So, if your child is absent, please let us know by 8:15 a.m.** so we can be sure each child receives a gift. This year, the children in grades K-6 will participate in the Secret Santa drawing and will bring the following gifts each day:

- **Friday, December 15** - A Christmas card (may be made or purchased).
- **Monday, December 18** - A Christmas ornament (This can be made by the student).
- **Tuesday, December 19** - A prayer or poem (May be written by the student or may bring in a prayer or poem written by someone else).
- **Wednesday, December 20** - a Cookie (May be purchased or made).
- **Thursday, December 21** - a Candy Bar (This gift must be **wrapped** and have the name of the person it is from on it. It will be eaten during our Christmas movie in the morning.)

Your child will be Secret Santa for \_\_\_\_\_.

We will start the gift giving on **Friday, DECEMBER 15.** Thank you for your cooperation in helping your children remember to bring their gift to school.

Sincerely yours,

Heather Francque  
Principal