

**Parish Council Meeting Minutes**  
St. Malachy Church Conference Room  
September 23, 2024; 7:00-8:30 p.m.

Members present: Fr. Gifford, Brad Maas, Deacon Robert O'Rourke, Jeremy Bries, Heidi Vorac, Becky Werner, Kristin Wilson, Brian Sebastian, Brice Maertens, Jaxson Sottos, Kathy Hanford

Additional Parishioners present: None

**Meeting Summary:** Parish Council convened their monthly meeting at 7pm on Monday, 23 September 2024. Most members were present with a few exceptions. Parish Council also welcomed their newest teen member, Jaxson Sottos! Officer reports were provided, including an update on Summerfest. Deacon Robert O'Rourke provided a Building and Grounds update, including introducing a concept for an initiative to develop a 1, 3, and 5/10 year plan for capital improvements. The stained glass windows subcommittee report continues to be a topic of discussion for Parish Council, namely how to share the report with parishioners. A full set of meeting minutes will be posted to the Parish website after they are approved at the October Parish Council meeting.

### **1.0 Call To Order**

1.1 Opening Prayer: Jeremy Bries

1.2 Minutes from August meeting reviewed and approved with noted changes

1.3 Review of Parish Council membership information

**Action: Brad to add Jaxson Sottos to email distribution list for Parish Council (complete)**

### **2.0 Faith Formation**

2.1 Into His Likeness, with following discussion

### **3.0 Reports**

3.1 Officer Reports

3.1.1 Chairperson Report

-Summerfest report:

Successful year, but approximately 50% down (~\$1950), likely due to the weather. Still planning to hold Summerfest in 2025. Jim Ries looking for any/all input on changes or recommendations for next year's summerfest. Still anticipating holding it the Saturday after the first day of school (tentatively 16 August).

3.1.2 Vice-Chair report - no Finance Council report, next update in November.

3.1.3 Secretary - No reports

3.2 Committee reports

3.2.1 Building and Grounds, next major report in October. Items noted:

- First set of window shades expected Wednesday of this week, then coming back 25 October and 5 November to finish the rest of the shades.

- Building/grounds committee developing a few sets of plans for projects, one to cover short term (<1 year), “soon” (1-2 years), and then out-year projects (2-5 years out). Plan to provide this to Finance council
- Building and grounds also plans to review their own By-Laws and update their processes and procedures accordingly

3.2.2 Parish Mission - registration has started for Parish Mission. Flyers are available for parishioners to take and disseminate as desired.

#### 3.2.3 Review Committee Assignments

Expected reports in October:

School Report

New Youth Discipleship Team

Building and Grounds

### 4.0 Old Business

#### 4.1 Parish Council Subcommittee on Stained Glass

Council members reviewed the Subcommittee report on Stained Glass window surveys, and voted to adopt the subcommittee’s report with the secretary’s noted changes. Council decision on communication to parish will be deferred until the October meeting.

### 5.0 New Business

#### 5.1 Open floor for future business:

-Open discussion among council members

### 6.0 Parishioner Comment

6.1 Open floor - no additional parishioners were present

### 7.0 Announcements

#### 7.1 Staffing Additions/changes

-Dcn. Robert O’Rourke announced retirement. Fr. Gifford and staff have been considering the idea of combining Building/Grounds and Maintenance Supervisor (still vacant) into one position as a Facilities Coordinator position. One individual has come forward with interest in the vacancy but no offers have been made.

7.2 Pastor remarks - no other announcements

7.3 Open floor

Motioned to adjourn the meeting approved.

Closing Prayer: Jeremy Bries

Next Council Meeting: 28 October 2024, 7:00pm